



Undergraduate Application for Independent Study

Independent Study is designed to provide the student with a unique learning experience not achievable by ordinary course work. You must identify a member of the University's Standing Faculty who is willing to direct your independent study and take responsibility for issuing your final grade. If approved, you will be registered for an "0099" course within your academic department (example MEAM 0099) for 1.0 CU of credit, for a letter grade. BE students should not use this form and speak directly to the department.

Please note: This form is not to be used for CPT purposes. CPT information and forms can be found [here](#).

INSTRUCTIONS:

1. Formulate a **Project Proposal** consisting of:
 - i. Introduction
 - ii. Statement of the problem or objective of the project
 - iii. Results expected
 - iv. Manner of presentation of results (e.g. a final written report, presentation, etc.)
 - v. Method of evaluation for project for grade
 - vi. References (where appropriate)
2. Meet with your proposed **Independent Study Advisor** to discuss your proposal.
3. If your Independent Study Advisor is not your assigned Faculty Advisor, meet with your assigned Faculty Advisor to discuss your proposal, and also how this credit will be used to satisfy your curriculum requirements.
4. Complete the form with all signatures.

Name: _____ Today's Date : _____

Penn ID#: _____ Email: _____

Major: _____ Degree Expected (Exp: Spring 2027): _____

Dual major/degree (if applicable): _____

Faculty Advisor Name: _____

Project information

Project Title: _____

Term to be Registered: _____ Year: 20 _____

Independent Study Advisor (print name): _____

Email: _____

Independent Study Advisor Signature: _____ Date: _____

Faculty Advisor Signature: _____ Date: _____

UG Curriculum Chair Signature: _____ Date: _____

Please submit the completed and signed form with a copy of your project proposal to the Engineering Registrar Office at registrar@seas.upenn.edu copying your program coordinator/administrator. Please allow 3-5 business days for processing.